**Things to know about using a fee waiver and signing up for SAT and ACT:**

1. You request fee waiver codes from your SAT/ACT test coordinator on your campus.
2. You only can receive 2 SAT and 2 ACT fee waivers for all of high school
3. You must be signed up for “Free/Reduced lunch” at school to qualify
4. You can go to [www.fortbendisd.com](http://www.fortbendisd.com) and click on the “fork, plate and knife” icon at the bottom of the screen, click on “free lunch” and “Apply online”
5. Make sure to use your College Board account that already exists when signing up for SAT. You should have one from when you took the PSAT. If you cannot remember you login, go to [www.collegeboard.org](http://www.collegeboard.org) and click on “forgot user name” and input the most likely email address that you would have used to create your account. You do not want to make a new account!!
6. Make sure that you upload a current picture for your test ticket when you create your account, not one from 6th grade
7. Make sure the name on your account matches your current ID that you will use on test day.
8. YOU MUST HAVE A CURRENT ID!!!! If you do not, you can get an ID letter:
* <https://collegereadiness.collegeboard.org/pdf/sat-student-id-form.pdf>
* <https://www.act.org/content/dam/act/unsecured/documents/Identification-Letter-Form.pdf>
1. DO NOT BRING A ELECTRONIC ID, do not bring a picture of your ID and we cannot accept skyward as an ID.
2. After you input the fee waiver for your SAT test, you will receive **4 - College Application Fee waivers**. These are in your College Board account and you can use them as you want. You only receive 4 total, so use them to pay for the more expensive college applications. You can go to this link for directions on how to find your college application fee waivers: <https://bigfuture.collegeboard.org/plan-for-college/apply-to-college/college-application-fee-waiver-faq>
3. ACT also allows college application fee waivers, go to this link for that information: <https://www.act.org/content/act/en/products-and-services/the-act/registration/fees/fee-waivers.html>
4. Any issues with your College Board account can only be cleared up by College Board, you can call 1-866-756-7346 for help. Make sure to write down any case number they give you if you have an ongoing problem.
5. To sign up for ACT, go to [www.act.org](http://www.act.org) and create an account. Make sure you follow steps 5, 6 and 7. Any issues with ACT you can contact them at 319-337-12701
6. Make sure and input the entire fee waiver code that is issued to you in this email.

ACT:

* Create an account, if you do not have one at [www.act.org](http://www.act.org)
* Begin the guided registration process for the ACT test by answering a few short questions
* On the “shopping cart” screen, enter and apply the 11-digit fee waiver code issued to you
* Continue the guided registration process
* Select submit to compete your registration

SAT:

* Create an account, if you do not have one at [www.sat.org/register](http://www.sat.org/register)
* You will be asked to enter the 12 digit code
* Enter your counselors name
* Your eligibility criteria: The student is enrolled in or eligible for the National School Lunch Program
* If you do not have a laptop to take your test, you can request one to be sent to the test site by going to this link: <https://satsuite.collegeboard.org/sat/device-lending>
* If you need to change your test date or any part of your registration, go to this link: https://satsuite.collegeboard.org/sat/registration/change-cancel/changing-registration-info